

13 June 1983

NOTE FOR:

DCI Logistics

FROM :

Executive Secretariat

SUBJECT : Rental Equipment

We just have one machine to
report in response to your memo
dated 8 June 1983:

Vydec Model #1146
Serial #53408

ACTION

ADMINISTRATIVE INTERNAL USE ONLY

8 June 1983

MEMORANDUM FOR: See Distribution

FROM :

DCI Logistics

STAT

SUBJECT : Rental Equipment Renewals

1. DCI Logistics must prepare renewal contracts for all rental equipment in its components. To facilitate this, I request that all components supply me with a list of all the rental equipment, serial numbers, and whether or not you intend to renew the rental contracts. These machines would include NBI word processors, Vydec word processors, and Wang systems.

2. All IBM Mag Cards are purchased machines, and I will automatically submit maintenance contracts on those.

3. If you could give me this information by 16 June 1983, I'll be able to meet my deadline. Thanks.

STAT

Distribution:

- 1 - O/EXA
- 1 - OGC
- ✓ 1 - Ex Sec
- 1 - IG/IS
- 1 - IG/AS
- 1 - O/COMPT
- 1 - HS
- 1 - EEO
- 1 - CTF